

<p><b>Overview and Scrutiny Work Programme 2022/23</b> Corporate Overview and Scrutiny Management Board (COSMB)</p> <p>Lead officer: Helen Lynch Key service contact: Michael Turnbull</p> <p>Strategic Oversight of Council Plan 2023-27 and its priorities with specific responsibility for the Our Council priority.</p>	<p>Overview and Scrutiny Review</p> <ul style="list-style-type: none"> <li>• A systematic six monthly review of progress against recommendations/action plan</li> </ul> <p>Scrutiny/Working Group</p> <ul style="list-style-type: none"> <li>• In-depth review/light touch review</li> </ul> <p>Overview/progress</p> <ul style="list-style-type: none"> <li>• Information on an issue; opportunity to comment, shape, influence, progress with a scrutiny review</li> </ul> <p>Performance/Budget</p> <ul style="list-style-type: none"> <li>• Ongoing quarterly monitoring performance reports/budgets</li> </ul>
---	---

Item	When	What	Who	Outcome	Comment
<b>O/S Review</b>					
<b>Scrutiny/Working Group (light touch / in-depth review)</b>					
Budget and MTFP process	1 Sept/23 Oct 2023  15 Feb 2023	Report to COSMB	Jeff Garfoot	To enable scrutiny members to comment and feed into the MTFP and budget setting process	To look at any issues and or reviews linked to achieving savings within the MTFP  Update reports considered by COSMB
<b>Overview/Progress</b>					

Item	When	What	Who	Outcome	Comment
LA7 Devolution Deal Consultation Feedback and Next Steps	23 October 2023	Report to COSMB	Chief Executive	To update members on the LA7 Devolution Deal Consultation Feedback and Next Steps	Members information and comment
Community Engagement (AAP) Review – Next Steps	1 September 2023	Report to COSMB	Gordon Elliott	To advise members of Cabinet proposals for the Community Engagement (AAP) Review	Members Information
Overview and Scrutiny Annual Report and six monthly report to Council	16 June 2023  1 Dec 2023	Report to COSMB	Stephen Gwilym	Members to sign off the Overview and Scrutiny Annual Report and six monthly update before submission to Council.	Members' information, and circulated widely

Item	When	What	Who	Outcome	Comment
Digital Strategy	16 June 2023	Report to COSMB	Marion Ingleby	To update members of the COSMB on the progress made against the Digital Strategy	Members Information
Digital solutions – supporting new ways of working/hybrid working, ensuring the workforce is fit for the future	1 September 2023	Report to COSMB	Vicki Murray  Alison Lazazzera  Marion Ingleby	To update members on corporate initiatives around digital solutions and customer transaction	Members' information
HQ and Accommodation Strategy	TBC	Report to COSMB	Susan Robinson	To update members on the HQ development and associated accommodation plans.	Members' information

Item	When	What	Who	Outcome	Comment
Staff Wellbeing Survey	1 September 2023	Report to COSMB	Alison Lazazzera Kevin Lough	To advise members of the results of the Staff Wellbeing Survey and proposed actions.	Members Information
The County Durham Pound – update	23 October 2023	Report to COSMB	Darren Knowd	To update members on progress with the initiatives	Members' information
Regulation of Investigatory Powers Act annual report	23 Oct 2023	Report to COSMB	TBC	To inform members of the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA) and to review the RIPA policy	Members' information and recommendations to Cabinet
Annual Representations report 2022/23	23 Oct 2023	Report to COSMB	Lesley Martin	To present key messages in relation to the management and handling of statutory representations for Children and Adults Social Services.	Members' information
Council Plan Refresh 2022 – 2026	1 December 2023	Report to COSMB	Steve Evans/Tom Gorman	To update members on the refresh of the Council Plan and the development of revised performance management reporting	Members' information
Council Investment and Shareholdings	TBC	Report to COSMB	Jeff Garfoot/Helen Lynch	To advise members of the Council's Investments and Shareholdings	Members Information
Regulation of Investigatory Powers Act (2000) quarterly report	Quarter 4 2022/23 16 June 2023	Report to COSMB	TBC	To inform members of the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA) on a quarterly basis.	Members' information

Item	When	What	Who	Outcome	Comment
	Quarter 1 2023/24 23 Oct 2023  Quarter 2 1 Dec 2023  Quarter 3 15 Feb 2024				
Notice of Key Decisions	At each COSMB	Report to Committee	Jackie Graham	To keep members informed of any additions or amendments.	Members' information
<b>Performance/Budget</b>					
<b>Performance</b> Quarterly reporting to include Customer Feedback reporting	Q4 2022/23 16 June 2023  Q1 2023/24 23 October 2023  Q2 2023/24 1 December 2023 OR 15 February 2024  Q3 2023/24 8 Apr 2024	Report to COSMB	Steve Evans/Tom Gorman/Vicky Murray	To provide members with progress towards achieving the key outcomes of the council's corporate performance framework including Customer Feedback information.	Standing item
<b>Budget Outturn Report</b> Quarterly reporting - Resources	Q4 2022/23 1 September 2023	Report to COSMB	Ed Thompson	To provide members with details of the forecast outturn budget position for the Resources service groupings	Standing item

Item	When	What	Who	Outcome	Comment
	Q1 2023/24 1 Sept 2022				
	Q2 2023/24 1 Dec 2023				
	Q3 2023/24 8 Apr 2024				
General Fund Revenue & Capital Final Outturn (Cabinet July 2023)	1 Sept 2023	Report to COSMB	Jeff Garfoot	To provide members with the final revenue and capital outturn for the General Fund and achievement of MTFP savings.	For members information
<b>Periodic updates</b>					
Poverty Action Strategy and Plan	2x Reports  Dates TBC	Report to COSMB	TBC	To keep members informed of the progress being made by the council and its partners in addressing welfare reform and the wider poverty issues in the county.	For information
County Durham Partnership update	23 October 2023  8 April 2024	Cabinet report to COSMB	Julie Bradbrook	To keep members informed of issues being addressed by the County Durham Partnership and other key initiatives being carried out in partnership across the county.	For information
Petitions updates Quarterly	16 June 2023 1 Sept 2023 1 Dec 2023 8 Apr 2024	Report to COSMB	Jackie Graham	To keep members informed of the status of petitions received by the Authority	For information

